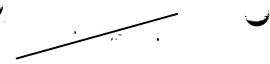
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CENTRAL INTELLIGENCE AGENCY Washington, D. C.

NOTICE

17 February 1950

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SUBJECT:

Writing of Dates within CIA.

REFERENCE:

Chapter I, Paragraph 5.a., CIA Correspondence Manual,

dated January 1948.

- 1. Reference requires that within CIA dates be written in the day-month-year form, i.e. 17 February 1950. It forbids use of skeleton style 5/1/50.
- 2. Noncompliance with this directive by various CIA units is causing confusion within the Agency and attention is directed to the reference for strict compliance.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

Executive

DISTRIBUTION: A.

